



DR. MPS MEMORIAL COLLEGE OF BUSINESS STUDIES

(Near Naveen Sabji Mandi, Sikandra, Agra, Uttar Pradesh)

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ANNUAL ACTION TAKEN REPORT OF IQAC 2018-2019



2018-19
IQAC HALF YEARLY REPORT
(July-December)

Meeting No. 08

Date	Venue	Time
20-07-2018	Mini Auditorium	01:30PM

Committee Members

S.No.	Name	Designation	IQAC Status
1	Sq.Ldr.A.K.Singh	Chairman	Chairman
Governing Body / Management			
2	Dr. Udit Jain	Principal	IQAC Head
3	Dr. A. K. Goyal	Dean	NAAC Coordinator
4	Mr. Sanjay Kumar Jain	Finance Officer	Member
5	Mr. Chandrashekhar Arora	Administrative Officer	Member
6	Mr. Ajay Raj Singh	T & P Head	Member
7	Dr. Khalid Hussain Ansari	Controller of Examinations	Member
Faculty Representatives			
8	Mr. Sandeep Saxena	HOD, Commerce	Member
9	Mr. Rahul Sharma	HOD, Management	Member
10	Mr. Vikas Chand Sharma	HOD, Computer Sc.	Member
11	Mr. Shiv Om Pratap Dixit	HOD, Biotech	Member
Student Representatives			
12	Mr. Anuj Tiwari	Boys Students Representative	Member
13	Ms. Tripti Yagik	Girls Students Representative	Member
Special Invitee / Nominees			
14	Dr. R V S Chauhan		Member
15	Dr. Raj Kumar Sharma		Member

Agenda & Summary

Topic	Review of Meeting No.04	
Discussion Summary	<p>Dr.A.K.Goyal, Dean, NAAC Coordinator, welcomed all the members of IQAC Committee and welcomed Dr.R.V.S Chauhan (Renowned Professor) & Dr.Raj Kumar Sharma (Renowned Yoga Teacher). He also point out new format of AQAR from the session 2018-19.</p> <p>Key Points Suggested by Management in last meeting:-</p> <ol style="list-style-type: none"> 1.College website needs expansion and exploration. 2. NAAC Cycle 2 need focus. 3. Official E-mail to all students should be assigned. 4. Frequency of Parents Teacher meet need increase. 5. Research Publication and Ph.D Work of all faculties required to present in next IQAC meeting. 	
Conclusion	It is noticed that Plans and Policies required more detailed work.	
Action Items	Authorized Person	Target Date
Submission of next half yearly data of IQAC	All Departments	21 Jan 2019
Student Feed back system	All departments	21 Jan 2019
Addition of Research Material and Infrastructure	Research department	21 Jan 2019
Organization of Various Workshops & Seminars	All Departments	21 Jan 2019

Discussion Summary	Reports of All Departments
	<p><u>Commerce:-</u> Mr Sandeep Saxena (HOD) presented the achievements of</p>

the department.

- ✓ Requirement of some new study material in Library as raised by students
- ✓ It is decided that more add on or skilled based programmes should be introduced in the session 2018-19. It is also decided that every year workshop on teaching skills, ICT and new techniques will be organized for commerce students.
- ✓ Workshop has organized on current scenario of GDP of India.
- ✓ OMR Based internal assessment has been started

Management:-

Mr. Rahul Sharma (HOD) mentioned some of the achievements of the department.

- ✓ Requirement of some new magazine online / offline International level as raised by students.
- ✓ Half yearly result shown some focus is required on particular subjects.
- ✓ Students required more practical and outfield trainings.
- ✓ OMR Based internal assessment has started in deptt.

Computer Science:-

Mr. Vikas Chand Sharma (HOD) mentioned their achievements as:-

- ✓ Computer course for lab staff will be organised as part of the institutional vision to upgrade their knowledge on usage of computer. It need not be limited to lab staff. Based on interest and inclination it can include lab assistants, multi-tasking staff (MTS) and other staff
- ✓ OMR based internal assessment has started in dept.

Biotechnology:-

Mr. Shiv Om Pratap Dixit (HOD) mentioned their achievements as

- ✓ Many of the faculty members has participated in Internal conferences / seminars / workshops.

- ✓ Some students of Deptt. has done marvelous work in Botanical Garden.
- ✓ Botanical Garden now has various extra ordinary species of plants.
- ✓ Research Lab of Deptt. required some more equipments.

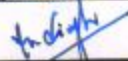
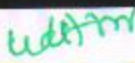
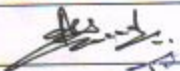
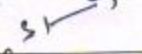

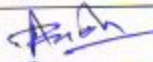


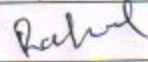
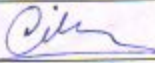


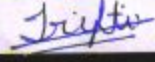

Ongoing Plans:-

Revisiting the departmental SWOC analysis of previous academic year in the light of current academic year in department meetings. A review of available furniture and infrastructure is carried out and the same is distributed or allotted as per needs. Again the requirement of new furniture and other resources were discussed and work is in process to fulfill the requirements. Coordination committee to take follow up of teaching and learning as the effort to curb drop out. Conduct of academic audit. Industry institute linkage be strengthened. NCC should be started. Efforts should be made.

Key Points review / suggested by board:-

- 1. Meeting with Stake Holders.**
- 2. New Format of AQAR need detailed discussion.**
- 3. Student Survey must be conducted related to instructional and infrastructure of college.**
- 4. Unique format must be given to all departments for their progress report.**
- 5. Research Publication and Ph.D Work of all faculties required to present in next IQAC meeting.**
- 6. Next meeting of IQAC will be held on 21 Jan 2019.**

Acknowledgement

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