



DR. MPS MEMORIAL COLLEGE OF BUSINESS STUDIES

(Near Naveen Sabji Mandi, Sikandra, Agra, Uttar Pradesh)

www.mpsgroup.org.in , Email:- principalmps@gmail.com, +91-8899158899

ANNUAL ACTION TAKEN REPORT OF IQAC 2016-2017



2016-17
IQAC HALF YEARLY REPORT
(July-December)

Meeting No. 04

Date	Venue	Time
15-07-2016	Mini Auditorium	01:30PM

Committee Members

S.No.	Name	Designation	IQAC Status
1	Sqn.Ldr.A.K.Singh	Chairman	Chairman
Governing Body / Management			
2	Dr. Udit Jain	Principal	IQAC Head
3	Dr. A. K. Goyal	Dean	NAAC Coordinator
4	Mr. Sanjay Kumar Jain	Finance Officer	Member
5	Mr. Chandrashekhar Arora	Administrative Officer	Member
6	Mr. Praveen Satya	T & P Head	Member
7	Dr. Khalid Hussain Ansari	Controller of Examinations	Member
Faculty Representatives			
8	Mr. Sandeep Saxena	HOD, Commerce	Member
9	Mr. Rahul Sharma	HOD, Management	Member
10	Mr. Vikas Chand Sharma	HOD, Computer Sc.	Member
11	Mr. Shiv Om Pratap Dixit	HOD, Biotech	Member
Student Representatives			
12	Mr. Rishabh Yadav	Boys Students Representative	Member
13	Ms. Himanshi Gogia	Girls Students Representative	Member
Special Invitee / Nominees			
14	Mr. Pooran Dawar		Member
15	Dr. Ravi Sharma		Member

Agenda & Summary

Topic	Review of Meeting No.02	
Discussion Summary	<p>Dr.A.K.Goyal, Dean, NAAC Coordinator, welcomed all the members of IQAC Committee and welcomed Mr.Pooran Dawar. (Renowned Industrialist)& Dr.Ravi Sharma (Renowned Scientist)</p> <p>Key Points Suggested by Management in last meeting:-</p> <ul style="list-style-type: none"> • Library Digitization and Upgradation. • Organization of Add-on Courses to Freshers. • Participation in Green-Agra-Clean-Agra Campaign. • Find Solutions of Increasing Traffic Problems in Agra 	
Conclusion	It is noticed that Plans and Policies required more detailed work.	
Action Items	Authorized Person	Target Date
Submission of next half yearly data of IQAC	All Departments	28 Jan 2017
Student Feed back system	All departments	28 Jan 2017
Addition of Research Material and Infrastructure	Research department	28 Jan 2017
Organization of Various Workshops & Seminars	All Departments	28 Jan 2017

Discussion Summary	Reports of All Departments	
	<p>Commerce:-</p> <p>Mr Sandeep Saxena (HOD) presented the achievements of the department.</p> <ul style="list-style-type: none"> ✓ Yearly academic plan prepared and implemented. ✓ Introduce Online and offline parent Feedback. ✓ Campus To Corporate for pre placement training. 	

- ✓ Job oriented 'Tally' course for all second year students

Management:-

Mr. Rahul Sharma (HOD) mentioned some of the achievements of the department.

- ✓ Outcome based syllabi has been made by teachers and is being followed to the best of their capability.

Computer Science:-

Mr. Vikas Chand Sharma (HOD) mentioned their achievements as:-

- ✓ Conducted unit tests after every unit to assess the student's subject knowledge.
- ✓ He Suggested to conduct at least 02 Alumni meet in an year.
- ✓ A orientation workshop on 'Introduction to using descriptive and predictive statistical tool using robust analytical software 'SPSS', conducted in-house by department of Management Studies.
- ✓ Mandatory Pre- Presentation sessions (02 days for students and 01 day for teachers) for all speakers (teachers as well as students) presenting their paper in National Seminar. This initiative ended in efficient and productive presentation.

Biotechnology:-

Mr. Shiv Om Pratap Dixit (HOD) mentioned their achievements as

- ✓ Biotechnology lab upgraded as to provide research support to M.Sc. Biotechnology students to undertake syllabi compulsory project/training with in college due to lack of biotechnology training opportunities within Agra Region.
- ✓ Professor Sant Prakash, Head Biotechnology Department, DEI delivered on 'Avent Biological Tools'.
- ✓ Prof. (Dr.) Seema Bhaduria gave insights on

'Production of Eco Friendly fuel Biological Wastes'.

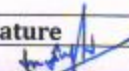
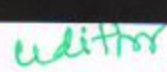

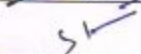
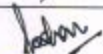



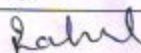
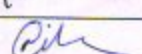

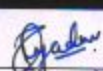
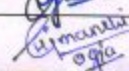

Ongoing Plans:-

The Chairman brought forward the Academic activities of the college are dominated by teaching. Therefore, research gets a relatively low priority. There is a need to find a better balance between teaching and research activities carried out in the institution.

Key Points review / suggested by board:-

1. *Herbal Garden maintained huge care*
2. *Deptt. Of Biotechnology shall work on Vermicomposting.*
3. *Minimum Energy Consumption: classrooms, laboratories, staff-rooms and offices are naturally well- lit; LED lights and five star eco-friendly air- conditioners are used in the college. Copper wiring is done to minimize wastage of electricity*
4. *Refresher Courses and workshop for Administrative Staff .*
5. *Next IQAC Meeting will be held on 28 Jan 2017.*

Acknowledgement

S.No.	Name	IQAC Status	Signature
1	Sqn.Ldr.A.K.Singh	Chairman	
Governing Body / Management			
2	Dr. Udit Jain	Principal	
3	Dr. A. K. Goyal	Dean	
4	Mr. Sanjay Kumar Jain	Finance Officer	
5	Mr. Chandrashekhar Arora	Administrative Officer	
6	Mr. Praveen Satya	T & P Head	
7	Dr. Khalid Hussain Ansari	Controller of Examinations	
Faculty Representatives			
8	Mr. Sandeep Saxena	HOD, Commerce	
9	Mr. Rahul Sharma	HOD, Management	
10	Mr. Vikas Chand Sharma	HOD, Computer Sc.	
11	Mr. Shiv Om Pratap Dixit	HOD, Biotech	
Student Representatives			
12	Mr. Rishabh Yadav	Boys Students Representative	
13	Ms. Himanshi Gogia	Girls Students Representative	
Special Invitee / Nominees			
14	Mr. Pooran Dawar	Member	
15	Dr. Ravi Sharma	Member	