



# **DR. MPS MEMORIAL COLLEGE OF BUSINESS STUDIES**

(Near Naveen Sabji Mandi, Sikandra, Agra, Uttar Pradesh)

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## **ANNUAL ACTION TAKEN REPORT OF IQAC 2018-2019**



## 2018-19 IQAC HALF YEARLY REPORT (Jan-June)

Meeting No. 07

Date	Venue	Time
19-01-2018	Mini Auditorium	01:30PM

### Committee Members

S.No.	Name	Designation	IQAC Status
1	Sq.Ldr.A.K.Singh	Chairman	Chairman
<b>Governing Body / Management</b>			
2	Dr. Udit Jain	Principal	IQAC Head
3	Dr. A. K. Goyal	Dean	NAAC Coordinator
4	Mr. Sanjay Kumar Jain	Finance Officer	Member
5	Mr. Chandrashekhar Arora	Administrative Officer	Member
6	Mr. Ajay Raj Singh	T & P Head	Member
7	Dr. Khalid Hussain Ansari	Controller of Examinations	Member
<b>Faculty Representatives</b>			
8	Mr. Sandeep Saxena	HOD, Commerce	Member
9	Mr. Rahul Sharma	HOD, Management	Member
10	Mr. Vikas Chand Sharma	HOD, Computer Sc.	Member
11	Mr. Shiv Om Pratap Dixit	HOD, Biotech	Member
<b>Student Representatives</b>			
12	Mr. Anuj Tiwari	Boys Students Representative	Member
13	Ms. Tripti Yagik	Girls Students Representative	Member
<b>Special Invitee / Nominees</b>			
14	Dr. R V S Chauhan		Member
15	Dr. Raj Kumar Sharma		Member

## Agenda & Summary

Topic	Review of Meeting No.04	
<b>Discussion Summary</b>	<p>Dr.A.K.Goyal, Dean, NAAC Coordinator, welcomed all the members of IQAC Committee and welcomed Dr.R.V.S Chauhan(<b>Renowned Professor</b>) &amp; Dr.Raj Kumar Sharma (<b>Renowned Yoga Teacher</b>)</p> <p><b>Key Points Suggested by Management in last meeting:-</b></p> <ol style="list-style-type: none"> <li>1. All Teachers are required to submit and upload their teaching plan on college website 'e-zone'.</li> <li>2. Bar Coding on Library Books required some more time to complete.</li> <li>3. Online portal shall be created for Alumni and Student Feedback form should be online.</li> <li>4. Placement Cell need special attention.</li> <li>5. Focus shall be made on more placement drive.</li> </ol>	
<b>Conclusion</b>	It is noticed that Plans and Policies required more detailed work.	
<b>Action Items</b>	<b>Authorized Person</b>	<b>Target Date</b>
Submission of next half yearly data of IQAC	All Departments	20 July 2018
Student Feed back system	All departments	20 July 2018
Addition of Research Material and Infrastructure	Research department	20 July 2018
Organization of Various Workshops & Seminars	All Departments	20 July 2018

Discussion Summary	Reports of All Departments
	<p><b>Commerce:-</b></p> <p>Mr Sandeep Saxena (HOD) presented the achievements of the department.</p> <p>✓ Syllabus of all courses are running as per Academic Calendar drawn by University.</p>

- ✓ Internal assessment shown upliftment of slow learners.
- ✓ Practical assessment needs some more focus.
- ✓ Outdoor activities should be enhanced for commerce students.
- ✓ Books related to department should be enhanced in Library. Procurement of budget shall be discussed.

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#### **Management:-**

Mr. Rahul Sharma (HOD) mentioned some of the achievements of the department.

- ✓ An induction session cum training was organized by Department of Management for facilitating teachers in development of Managerial Skills.
- ✓ New faculties recruitment is on chart.
- ✓ Management students needs exploration to South India.
- ✓ Add-on courses related to presentation should be add in course material.

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#### **Computer Science:-**

Mr. Vikas Chand Sharma (HOD) mentioned their achievements as:-

- ✓ Students need add-on software programming related to ANDROID.
- ✓ Some students shown their interest to develop college website, modification and its connection with high security database.
- ✓ Lab Testing Software and mathematics model are created by some final year students.

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#### **Biotechnology:-**

Mr. Shiv Om Pratap Dixit (HOD) mentioned their achievements as

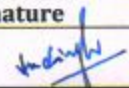
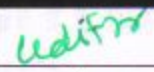
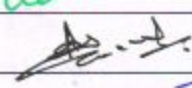




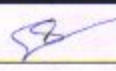
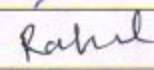
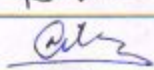

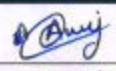
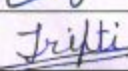
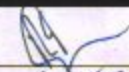
- ✓ Two Days National Seminar on "Resilience and Resource Management Including ICT for Sustainable Agriculture Biotechnology —'keynote deliberations by Prof. Ravi Sharma Ex Head of the Department, Department of Botany, K.R. College, Mathura (UP),

	<p>Chaired by Professor Arvind Kumar Dixit, Vice Chancellor, Dr. B.R. Ambedkar University, Agra</p> <p>*****</p> <p><b>Ongoing Plans:-</b></p> <ul style="list-style-type: none"> <li>✓ Extended committees for wide ranging engagement of faculty and administrative staff to realize the targets set by IQAC as a policy for the year explored. It was contended that it brings more participation of the larger staff of the institution. Members agreed to the suggestion as a matter of policy.</li> <li>✓ Report submitted to MHRD: Report on the best practices of the institution along with photographs and video snippets were submitted to MHRD as requested.</li> </ul>

### **Key Points review / suggested by board:-**

- 1. College website needs expansion and exploration.**
- 2. NAAC Cycle 2 need focus.**
- 3. Official E-mail to all students should be assigned.**
- 4. Frequency of Parents Teacher meet need increase.**
- 5. Research Publication and Ph.D Work of all faculties required to present in next IQAC meeting.**
- 6. Next meeting of IQAC will be held on 20 July 2018.**

**Acknowledgement**

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