



# **DR. MPS MEMORIAL COLLEGE OF BUSINESS STUDIES**

(Near Naveen Sabji Mandi, Sikandra, Agra, Uttar Pradesh)

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## **ANNUAL ACTION TAKEN REPORT OF IQAC**

**2016-2017**



**2016-17**  
**IQAC HALF YEARLY REPORT**  
**(Jan-June)**

*Meeting No. 03*

Date	Venue	Time
24-01-2016	Mini Auditorium	01:30

**Committee Members**

S.No.	Name	Designation	IQAC Status
1	Sqn.Ldr.A.K.Singh	Chairman	Chairman
<b>Governing Body / Management</b>			
2	Dr. Udit Jain	Principal	IQAC Head
3	Dr. A. K. Goyal	Dean	NAAC Coordinator
4	Mr. Sanjay Kumar Jain	Finance Officer	Member
5	Mr. Chandrashekhar Arora	Administrative Officer	Member
6	Mr. Praveen Satya	T & P Head	Member
7	Dr. Khalid Hussain Ansari	Controller of Examinations	Member
<b>Faculty Representatives</b>			
8	Mr. Sandeep Saxena	HOD, Commerce	Member
9	Mr. Rahul Sharma	HOD, Management	Member
10	Mr. Vikas Chand Sharma	HOD, Computer Sc.	Member
11	Mr. Shiv Om Pratap Dixit	HOD, Biotech	Member
<b>Student Representatives</b>			
12	Mr. Rishabh Yadav	Boys Students Representative	Member
13	Ms. Himanshi Gogia	Girls Students Representative	Member
<b>Special Invitee / Nominees</b>			
14	Mr. Pooran Dawar		Member
15	Dr. Ravi Sharma		Member



## Agenda & Summary

Topic	Review of Meeting No.02		
<b>Discussion Summary</b>	<p>Dr.A.K.Goyal, Dean, NAAC Coordinator, welcomed all the members of IQAC Committee and welcomed Mr.Pooran Dawar. <b>(Renowned Industrialist)</b> &amp; Dr.Ravi Sharma <b>(Renowned Scientist)</b></p> <p><b>Key Points Suggested by Management in last meeting:-</b></p> <ol style="list-style-type: none"> <li>1. <i>Student driven committee and clubs need changes.</i></li> <li>2. <i>Arrange more Lab sessions for Slow Learners.</i></li> <li>3. <i>Commerce Department need more focus.</i></li> <li>4. <i>Student exchange programme may be enlarged.</i></li> <li>5. <i>Research work need proper guidance.</i></li> </ol>		
<b>Conclusion</b>	It is noticed that Plans and Policies required more detailed work.		
<b>Action Items</b>	<b>Authorized Person</b>	<b>Target Date</b>	
Submission of next half yearly data of IQAC	All Departments	15 July 2016	
Student Feed back system	All departments	15 July 2016	
Addition of Research Material and Infrastructure	Research department	15 July 2016	
Organization of Various Workshops & Seminars	All Departments	15 July 2016	

Discussion Summary	Reports of All Departments
	<p><b>Commerce:-</b></p> <p>Mr Sandeep Saxena (HOD) presented the achievements of the department.</p> <ul style="list-style-type: none"> <li>✓ Case study, activity based , google search were few teaching pedagogies used.</li> <li>✓ Case study on Garanti and digibank</li> <li>✓ Research on revolutionary products in marketing</li> <li>✓ Activity on famous women entrepreneurs.</li> </ul>

- ✓ 4 One day camp on social responsibilities & One seven days NSS camp organized.

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**Management:-**

Mr. Rahul Sharma (HOD) mentioned some of the achievements of the department.

- ✓ Outcome based syllabi has been made by teachers and is being followed to the best of their capability.
- ✓ First Internals were conducted for second year and final year students.
- ✓ To help BBA students get aware and understand new employability skills requirement for India Inc., a workshop was conducted by Imarticus academy Gurugram, on Data Analytics and Data Science.

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**Computer Science:-**

Mr. Vikas Chand Sharma (HOD) mentioned their achievements as:-

- ✓ Sessions completed as per the outcome-based syllabi.
- ✓ Arranged lab sessions for slow learners after college hours.
- ✓ Conducted unit tests after every unit to assess the student's subject knowledge.
- ✓ Periodic Assessment by online test, classroom test Assignment. Used ICT classes for regular syllabus coverage.
- ✓ Execution of course work is done according to the handouts given to the students and regular evaluation is done.
- ✓ By conducting periodic tests, conducting weekly seminars; assignments by the students.
- ✓ Sessions completed as per the course handouts, Methods like peer- fetching, you tube videos, PPT etc were used.
- ✓ To help BCA students get aware and understand new employability skills requirement for India Inc., a workshop was conducted by Imarticus academy Gurugram, on Data Analytics and Data Science.



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**Biotechnology:-**

Mr. Shiv Om Pratap Dixit (HOD) mentioned their achievements as

- ✓ A workshop headed by Dr.Atul Gupta, Head PG department of Microbiology, S. N. Medical college was organized to help biotechnology students learn FNAC techniques.
- ✓ For sensitizing students on psycho-social dimensions, Dr. Narendra Mehlotra, Senior Gynaecologist, Rainbow Hospital mentored students on "How to grow as an Adolescence".
- ✓ Biotechnology lab upgraded as to provide research support in the field of Plant Tissue Culture and Micro biology.

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**Ongoing Plans:-**

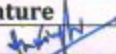

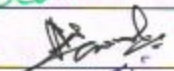


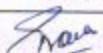


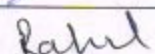
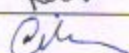

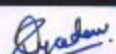
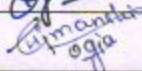

The Chairman brought forward the list of changes brought about in the overall system and appreciated the all departments for their efforts in the smooth conduct of the internal working. Participation of faculties in refresher / orientation courses. IQAC is also studying other colleges (national as well as international colleges) internal assessment system as to develop its own customized better and robust system for evaluation and monitoring. College is preparing for organizing online internal test using Google form and other ICT tools under process. Use of ICT for adapting virtual class room activities. Encouraging faculty members to apply for research projects and to publish good quality research publications. Extension activities - waste management & water crises. Propose to organize one International Seminar/Conference.

### **Key Points review / suggested by board:-**

1. *Library Digitization and Upgradation.*
2. *Organization of Add-on Courses to Freshers.*
3. *Participation in Green-Agra-Clear-Agra Campaign.*
4. *Find Solutions of Increasing Traffic Problems in Agra*
5. *Next IQAC Meeting will be held on 15 July 2016.*



**Acknowledgement**

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