



DR. MPS MEMORIAL COLLEGE OF BUSINESS STUDIES

(Near Naveen Sabji Mandi, Sikandra, Agra, Uttar Pradesh)

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ANNUAL ACTION TAKEN REPORT OF IQAC

2015-2016



2015-16
IQAC HALF YEARLY REPORT
(Jan-June)

Meeting No. 01

Date	Venue	Time
27-01-2015	Mini Auditorium	01:30PM

Committee Members

S.No.	Name	Designation	IQAC Status
1	Sqn.Ldr.A.K.Singh	Chairman	Chairman
Governing Body / Management			
2	Dr. Udit Jain	Principal	IQAC Head
3	Dr. A. K. Goyal	Dean	NAAC Coordinator
4	Mr. Sanjay Kumar Jain	Finance Officer	Member
5	Mr. Chandrashekhar Arora	Administrative Officer	Member
6	Mr. Praveen Satya	T & P Head	Member
7	Dr. Khalid Hussain Ansari	Controller of Examinations	Member
Faculty Representatives			
8	Mr. Sandeep Saxena	HOD, Commerce	Member
9	Mr. Rahul Sharma	HOD, Management	Member
10	Mr. Vikas Chand Sharma	HOD, Computer Sc.	Member
11	Mr. Shiv Om Pratap Dixit	HOD, Biotech	Member
Student Representatives			
12	Mr. Rishabh Yadav	Boys Students Representative	Member
13	Ms. Himanshi Gogia	Girls Students Representative	Member
Special Invitee / Nominees			
14	Mr. Pooran Dawar		Member
15	Dr. Ravi Sharma		Member

Agenda & Summary

Topic	Review of Suggestion received from NAAC Team	
Discussion Summary	<p>Dr.A.K.Goyal, Dean, NAAC Coordinator, has given thanks to all team members of IQAC , and review their suggestion which are summarized below.</p> <p>Key Points Suggested by members are :-</p> <ol style="list-style-type: none"> 1. Use of ICT for students and Staff members. 2. Focus on Research Work and Instructional & Infrastructure requirement for future. 3. Liason work need focus with University regarding results. 4. Faculties need more encouragement for Research Work. 5. Physical Space should be extended. 	
Conclusion	Management of the College has accepted all the suggestion given by IQAC team, and given necessary instruction to all departments to make live of all the suggestions.	
Action Items	Authorized Person	Target Date
Submission of next half yearly data of IQAC	All Departments	15 July 2015
Student Feed back system	All departments	30 June 2015
Addition of Research Material and Infrastructure	Research department	30 May 2015
Organization of Various Workshops & Seminars	All Departments	30 May 2015

Discussion Summary	Reports of All Departments
	<p>Commerce:-</p> <ul style="list-style-type: none"> ✓ Mr Sandeep Saxena (HOD) presented the achievements of the department. ✓ Outcome based teaching and Course handouts were being followed thoroughly.

- ✓ New teaching methodologies were being used
- ✓ Assignments and tests were conducted for the students
- ✓ Exam point revision started in the classes
- ✓ The number of seminars and conferences attended by his faculty members. He also mentioned the various plans that the department has for the academic year.
- ✓ In collaboration with Securities and Exchange Board of India (SEBI) a workshop was organized having title "Financial Awareness"

Management:-

Mr. Rahul Sharma (HOD) mentioned some of the achievements of the department.

- ✓ Outcome based syllabi has been made by teachers and is being followed to the best of their capability
- ✓ Course handouts have been made and distributed to students .
- ✓ First Internals were conducted for second and Final year students.
- ✓ Mr Rahul Sharma listed the number of seminars and conferences attended by their members. He also pointed out the various plans that the department has for the academic year.

Computer Science:-

Mr. Vikas Chand Sharma (HOD) mentioned their departmental achievements:-

- ✓ Periodic Assessment by online test, ICT classroom for regular syllabus coverage.
- ✓ Sessions completed as per the outcome based syllabi.
- ✓ Arranged few extra classes for slow learners post college hours.
- ✓ Syllabus completed as per the outcome based plan.
- ✓ Assignment given as part of assessment as planned.
- ✓ Maintained good relation with parents of to inform student performance up to date.

- ✓ Conducted tests during classes.
- ✓ Counseled student for better performance.
- ✓ After completing syllabus conducted revision test

Biotechnology:-

Mr. Shiv Om Pratap Dixit (HOD) mentioned their achievements as

- ✓ Participations of faculties in National / International Seminar , Conferences , Workshops
- ✓ Educational Visit of Students to various productions houses.
- ✓ Associated with 21st Clean age campaign & distributed warm cloths to slum areas students , ICT classes were provided to the students of backward class
- ✓ Organized seminar on "Women Empowerment" on International Women's Day.

Ongoing Plans:-

The Chairman discussed in detail the preparation for NAAC Team Visit. The department was aware of the weak areas of the students from the tests and was working towards improving their standards. The Course Handouts were prepared meticulously by all teachers and it had brought in a much needed change to the teaching learning process.

He also brought to the notice of the forum the number of teachers who had cleared the UGC NET and also the fact that number of teachers who had gained admission into PhD has increased. The Research Committee planned lot of innovative ways to promote research in the college.

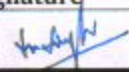
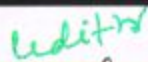






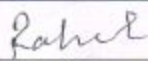
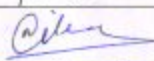

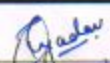

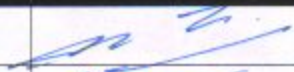
The student council members of IQAC also appreciated the efforts and thanked the members for the opportunity to interact with them on quality sustenance issues.

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Key Points review / suggested by board:-

1. *Library need more focus on its Digitization.*
2. *Strong relationship with Alumni.*
3. *MOU with companies needs to be enhanced.*
4. *Student exchange programme may be enlarged.*
5. *Research work need proper guidance.*
6. *Next IQAC meeting will be held on 20 July 2015.*

Acknowledgement

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