



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		DR. M.P.S. MEMORIAL COLLEGE OF BUSINESS STUDIES
Name of the head of the Institution		DR. UDIT JAIN
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		05626543292
Mobile no.		8899158899
Registered Email		Principalmps267@gmail.com
Alternate Email		anupgoyal24@gmail.com
Address		NEAR NAVIN SUBJI MANDI, SIKANDRA AGRA
City/Town		AGRA
State/UT		Uttar pradesh
Pincode		282007

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	DR ARVIND KUMAR JAIN
Phone no/Alternate Phone no.	05626543292
Mobile no.	9412651463
Registered Email	drakjain@mpsgroup.org.in
Alternate Email	anupgoyal24@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.mpsgroup.org.in/aqar-2017-18/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mpsgroup.org.in/ac-2018-19/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.02	2015	25-Jun-2015	24-Jun-2020

6. Date of Establishment of IQAC	23-Feb-2012
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7. Internal Quality Assurance System		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
To enhance academic competency, tutorials &	16-Jan-2019 30	250

remedial classes for Biotech were conducted and the orientation was given to the students of all courses. Throughout the year co-curricular activities were also undertaken which included social activities.

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Inhouse workshops on Artificial Intelligence were conducted. 2 An induction session cum training was organized by Department of Management for facilitating teachers in development of Managerial Skills. 3 Two Days National Seminar on "Resilience and Resource Management Including ICT for Sustainable Agriculture Biotechnology –keynote deliberations by Prof. Ravi Sharma Ex Head of the Department, Department of Botany, K.R. College, Mathura (UP), Chaired by Professor Arvind Kumar Dixit, Vice Chancellor, Dr. B.R. Ambedkar University, Agra (UP) 4 Department of personality development communication organized 10 days summer school for students with objective of improving personality and Communication Skills. 5 Research support was provided to M.Sc. Biotechnology students to undertake research project.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the academic session 201819. The academic calendar for the year 201819 was planned in July, 2018. Number of activities were planned to enrich our students and the staff members.</p>	<p>? Training and Development department undertook measures for improving communication skills of students using techniques like elocution, debate, creative writing and translation. ? Two days National Seminar 2019 on "Resilience and Resource Management Including ICT for Sustainable Agriculture Biotechnology" was organized on 16th and 17th February 2019, with 41 papers presented by speakers from research institutions colleges. Publication and release of seminar souvenir. ? 05 Days 10 sessions FDP mentored and helped college faculty members to enhance their pedagogy and communication skills. ? Teachers learned about 'Advancement in Computer Science (ACS). ? Dr. Arun Pratap Sikarwar, Assistant Professor Department of Zoology, Dayalbagh Educational Institute, Agra, delivered a lecture on "Molecular Markers for the Human Welfare". ? Mr. Ashish Jain, Chartered accountant delivered a lecture to commerce students regarding merit demerits of Goods Service Taxes. ? Professor Ramvir Singh Chauhan gave insites on Yoga Therapy nature therapy. ? Dr. Narendra Malhotra gave a lecturer on diet of pregnant women effect of malnutrition on childs. ? Soft Skills Training and multidisciplinary explorative sessions on topic like AI trends and challenges , AI in business decision making, and Block Chain technology implications, conducted Jointly by CCube (Corporate Communications Cell) TD (Training and Development cell) helped student stretch knowledge edge which added value to their performance during placement interviews. ? Department of Computer Sciences initiated a weekly activity 'What's New' in field of Information Technology. This initiative resulted into student learning about advancement in technology as commercialized and beyond university syllabi and textbooks. ? A 3 day workshop on 'Role of statistics in Business Management' provided BBA students first hand experiential learning about use of statistics in Business Development.</p>

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>MANAGEMENT</td> <td>06-Feb-2019</td> </tr> </table>		Name of Statutory Body	Meeting Date	MANAGEMENT	06-Feb-2019
Name of Statutory Body	Meeting Date				
MANAGEMENT	06-Feb-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	06-Dec-2018				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We adopt the curriculum overview provided by the Dr. Bhim Rao Ambedkar University, Agra. We impart quality education as per our Institutions goals. The Institution has developed a structured & effective implementation of the curriculum. Academic Calendar prepared in month of July & number of activities were planned to enrich our students & staff members. The action plans formed as per requirements of the Departments. H.O.D. Meeting are held on every Saturday in which Head of the Department discuss their action plan to arrive an optimal & effectively and proper approval sought from the Director. Lesson plan were prepared by respective faculty members at the beginning of each semester which gives an insight how the lecture class will be handle through out the semester. Program Educational Objectives (PEO) and Program Outcomes (PO) are developed for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and lab)..

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Dates of Introduction
No Data Entered/Not Applicable !!!	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!	

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
GDMA, PGDMA	05/07/2018	1050

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
BCA	94
BBA	130

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Manual feedback form prepared by the Institution and given to the students for their response. On the basis of the analysis proper measures were taken for the development of the Institution. The salient features of analysis are 72 of the students were satisfied with the infrastructure that the college is providing. This includes classroom facilities (like board, chair desks, ventilation, soundproofing, projectors), computer labs, internet facilities, canteen facilities and sanitation facilities. • Students are very satisfied with the facilities that the library is providing. 67 of the students feel that the library of the college has sufficient books, space and excellent environment to sit and study. • However, the students also feel that the college should provide hostel facility for outstation students.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Number of seats available	Number of Application received	Students Enrolled
BCom	180	310	180

BBA	180	350	156
BCA	180	282	94
BSc	60	70	30
MSc	30	45	11

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1304	26	30	6	36

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
36	20	6	4	1	4

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a tutorial system in some departments where teachers act as academic mentors. A student counsellor meets every student of the college and offers counseling to those seeking personal help. She also enables academic mentoring. Help by both college teachers and the counselor is availed of by parents as well, depending upon the gravity of the need.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1330	36	30:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	36	4	2	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	DR. ATUL TIWARI	Associate Professor	EMINENT/PROFESSOR AWARD IN THE FIELD OF AGRICULTURE
2019	DR. ATUL TIWARI	Associate Professor	SIR POORAN SINGH MEMORIAL AWARD IN THE FIELD OF

			ENVIRONMENT SCIENCE
2019	DR. ANUP KUMAR GOYAL	Dean	GLORY SCIENCE AWARD IN THE FIELD OF RESEARCH
2019	DR. ATUL TIWARI	Associate Professor	HINDUSTAN AGRICULTURE FELLOWSHIP AWARD

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	201	YEAR	27/05/2019	17/07/2019
BCom	007	YEAR	19/03/2019	29/04/2019
BBA	507	SEMESTER	14/05/2019	07/07/2019
BCA	501	SEMESTER	14/05/2019	07/07/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Internal examinations were conducted online using all multiple choice questions by all departments. 2. Internal Examinations partially based on real time issues and in form of summative and formative problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

YES The academic calendar for the year 201819 was planned in July, 2018. Number of activities were planned to enrich our students and the staff members. To enhance academic competency, tutorials remedial classes for Biotech were conducted and the orientation was given to the students of all courses. Throughout the year co curricular activities were also undertaken which included social activities, Health Program, Awareness program on Food Wastage On cause of infectious disease etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
201	BSc	27	26	96
507	BBA	135	130	96
501	BCA	94	72	77
007	BCom	177	160	90

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
"Resilience and Resource Management Including ICT for Sustainable Agriculture Biotechnology"	BIOTECHNOLOGY MANAGEMENT	16/02/2019
"Molecular Markers for the Human Welfare"	BIOTECHNOLOGY	13/12/2018
merit demerits of Goods Service Taxes	COMMERCE	21/11/2018
'Role of statistics in Business Management'	MANAGEMENT	05/10/2018
'Advancement in Computer Science (ACS).	IT	18/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BIOTECHNOLOGY	3	4.0

National	BIOTECHNOLOGY	4	3.24
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BIOTECHNOLOGY	4
BIOTECHNOLOGY	3

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	7	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
? Blood Donation Camp	SAKSHAM DAWAR MEMORIAL TRUST	30	50
? Cashless Transaction - Digital Economy Campaign	IT DEPARTMENT	6	75
? Cleaning of Keetham Lake at Runkta, Agra	NSS	3	155
? Plantation on 'world environment day'	NSS	3	70
? Voter Awareness campaign	NSS	5	100
? WOMEN EMPOWERMENT	MANAGEMENT	15	140

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	SAKSHAM DAWAR MEMORIAL AWARD	SAKSHAM DAWAR MEMORIAL TRUST	50
MOST CREATIVE STUDENTS OF THE TOWN	MOST CREATIVE STUDENTS OF THE TOWN	PROMISING INDIA	7

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS AWARENESS CAMP	RAINBOW HOSPITAL	'World AIDS day'	8	26
SWACHH BHARAT MISSION	DR B R AMBEDKAR UNIVERSITY AGRA	CLEANNES	20	90

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MUTUAL	SHARING OF RESEARCH FACILITIES	JALMA INSTITUTE AGRA	05/09/2018	20/07/2019	15

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2413285	1722059

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
CR2 SOFTWARE	Fully	NANO	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36093	9334518	1415	261356	37508	9595874
Reference Books	4614	1274510	29	15712	4643	1290222
Journals	15	31640	0	0	15	31640
CD & Video	1342	20630	0	0	1342	20630

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	60	1	1	1		3	5	25	4
Added						1			
Total	60	1	1	1	0	4	5	25	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E STUDY ZONE	http://www.mpsgroup.org.in/estudyzone/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2413285	434676	2000000	1722059

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

MPS GROUP provides state of the art convention centre that comprises of hi tech auditoriums, board room and lingual lab. Corporate convention centre is equipped with the latest gadgets and gizmos to provide a world class presentation. Students can use the audio visual aids of the media room and can conduct effective presentation, meetings, and conferences for gathering of 150. The acoustically designed convention centre of a high standard is also used to conduct high profile lectures, conference and meetings of keynote speakers, corporate leaders and other renowned personalities. The corporate convention centre comprises of three state of the art facilities. Dr. AMBEDKAR AUDITORIUM A fully functional hi techs and acoustic auditorium with a seating capacity of 150 people. MOTHER TERESA CONFERENCE HALL A lavishly designed conference centre with a seating capacity of 50 persons at a time BOARD ROOM FOR YOUNG ENTREPRENEURS The Entrepreneurship Development Cell (E.D.C) was initiated in with a vision to promote Entrepreneurship amongst the students of MPS and to build an exhaustive resource pool to aid potential student entrepreneurs. LINGUAL LAB At MPS, emphasis is given on not only making you academically brilliant, but true leaders and team players, thus preparing you for the real life corporate world. Lingual Lab is majorly focused for enhancing communication skills of students, removing phobias and helping them enhance their personality and grooming.

<http://www.mpsgroup.org.in/cc/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	10/07/2018	60	IT DEPARTMENT
Remedial coaching	04/02/2019	20	BIOTECHNOLOGY DEPARTMENT
Yoga, Meditation	19/11/2018	50	NATIONAL SERVICE SCHEME
Mentoring	18/12/2018	20	TRAINING PLACEMENT DEPARTMENT

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	STUDENT	5	3	1	3

**SUPPORT
SYSTEM**

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
15	140	70	5	35	6

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	10	B.SC. BT	BIOTECHNOLOGY	DR. MPS MEMORIAL COLLEGE OF BUSINESS STUDIES	M.SC. BT.
2018	30	BBA	MANAGEMENT	COLLEGE OF BUSINESS STUDIES	MBA

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying	Reg no/ Rollno for the examination
No Data Entered/Not Applicable !!!		

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CHALLENGER 2019	UG PG	800
REMINISCENCE 2019	UG PG	150

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. Student grievance cell headed by senior male/female students, as to facilitate female students place their grievances without hesitation. 2. A team of final year students formed a corporate communication cell which act as a bridge between corporate world college. 3. Students nominee is I.Q.A.C. put their valuable suggestion regarding research methodology. 4. The students with exclusive speaking and articulation skills are exposed through their participation in program on education, cultural social issues and talk at the FM radio station Media houses. Students are given opportunities to flourish under the umbrella of disciplinary committee. 5. The cell also arranges informal interactive meetings of the well adjusted alumni with fresh students. Students are guided and advised by the alumni members who act as a resource and link between them and society for appropriate placement policies.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Vision: To become one of the best educational institutions in the country in the field of Biotechnology, Management, Information Technology and Commerce. 2. At various level the college grooms the leadership, various stakeholder, alumni various committees jointly empowered to propose, design, formulate execute their plans with in the frame work of governance. 3. The academic administrative NSS, IQAC all are working together for the smooth running and overall functioning of the college. 4. All the departments are requested to present their annual action plan at the beginning of every academic year with a clear cut road map to deliver the same. 5. The matters at the department level are discussed by the HOD with the faculty team in consultation with the Principal. This gives the faculty an enormous sense of belonging and pride in the institution and this brings out the best in them. 6. The meeting of the President with the staff at the beginning of every semester is indeed a reflection of the participative style of the Management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Principal looks after the overall

academic development of the college. College teaching and learning environment is judiciously taken care from the objectively developed selection process for faculty, followed by induction/orientation of faculty with college expectations and focus on experiential learning approach using available audiovisual tools as to engage students into critical thinking and thinking outofthebox. The tools/techniques used are case lets, case analysis, practical orientation through doityourself simulative exercise/ formative assignments, projects, visit to industries, guest lectures, workshops, seminars, mock interviews.

Examination and Evaluation

? All the rules and regulations pertaining to the examinations, laid down by the University, are scrupulously followed. ? The internal examinations help to estimate the conceptual clarity of the students in different programs. ? Innovative projects, research surveys and assignments are expected and designed to help enhance the relevance of different courses. Continuous evaluation is done through different methods like internal assessment test, assignments, presentations, projects etc. ? Fixed Schedule followed for tests/internal exam in all departments for the purpose of internal assessment. ? Two Internal Assessment Tests are conducted and are being evaluated within 46 days after completion of internal exams. Internal marks are allotted based on the assessment test marks and the student's attendance Percentage. Theory and practical examinations consists of two components Namely, External evaluation for 75 marks and internal evaluation for 25 marks as per university guidelines.

Research and Development

? To inculcate research interest and aptitude among students pursuing under graduation level courses awareness was generated among M.Sc. Biotechnology students by the faculty. ? As a part of this strategy, college from session 201819 has incorporate short term primary data/secondary database based research project(s) with an objective of familiarizing student with research methodology and also providing them an

	opportunity to learn how to write research paper(s). Encouraging result has been obtained out of this.
Library, ICT and Physical Infrastructure / Instrumentation	Presently library has been completely automated CR2 software is being used for library Management.
Human Resource Management	College believes that it is only teachers/mentors and administrative members' contribution and productivity which will help college realize its mission and vision. HRM practices at college is Centralized as separate department, Known as C Cube and is assigned with responsibilities that extend from recruitment to organizing training programs to task performance of employees of Dr. MPS Group.
Industry Interaction / Collaboration	College in 201819 collaborated with the scientific society Indian Academy of Science signed a MOU for development of research extension.
Admission of Students	As per the norms specified by the Dr. B. R. Ambedkar University, admissions are taken as per laid guidelines of University
Curriculum Development	As an affiliated College, the Institution follows Dr. B. R. Ambedkar University, Agra curriculum. College recently constituted inhouse Program Enrichment Committee with assigned responsibility for identifying and suggesting measures for enhancing student employability, socioeconomically value adding research areas, topics in emerging trends which contribute toward fulfilment of social need. This committee discusses with Internal and external experts from academia and experts from Industry and Alumni for Enriching the Curriculum beyond the university syllabi. IQAC extended other academic activities such as Biochrome2019 IT Fest2019.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	College adopted Biometric attendance system, Official ID given to all faculty and staff members responsible for daytoday decision making and implementation, Senior faculty and registrar has been entrusted with responsibility of collection and storage of information (like student database/dossier/student academic

	performance/curricular and extracurricular participation, university required database/electronic version of student/faculty Aadhar/Pan no. and other similar mandatory information).
Finance and Accounts	Account department and administrative department are well equipped with required software to assist in administration of the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FACULTY DEVELOPMENT PROGRAM	TRAINING ON USE OF INFORMATION TECHNOLOGY	06/05/2019	11/05/2019	36	20

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC - Faculty Improvement Program	3	27/05/2019	31/05/2019	5

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
36	36	26	26

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF WITH ESIC	EPF WITH ESIC	NA

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

After each financial year external auditors audit the accounts book while internal audit carried out by the management nominee on six monthly basis.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

2250000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	DIRECTOR HEADS
Administrative	No		Yes	DEAN, ADMINISTRATIVE OFFICER

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent - Teacher meets are periodically organized at college level. The feedback of parents guide college in designing/redesigning its Pedagogy and extracurricular activities as to ascertain student holistic growth.

6.5.3 – Development programmes for support staff (at least three)

Soft skill competency building sessions are conducted by the management. Supported staffs are mentored and supervised by seniors in their work areas and healthy relationship is being maintained with the management to share their suggestions and experiences to bring out more effective work quality.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Faculty used ICT in teaching - learning process. Presentation skill development practices through mandatory prepresentation session for specific event, be it National Seminar, Biotechnology Poster presentation, IT business Plan, academic paper writing.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Interdiscipl inary	24/09/2018	17/09/2018	22/09/2018	250

	lectures and talks				
2019	The contribution of individual from ordinary class whose exemplary services have set new bench mark of success	17/12/2018	10/12/2018	15/12/2018	235

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BCA	18/10/2018	19/10/2018	60	40
BBA	18/01/2019	19/01/2019	75	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? In every department a staff member (in rotation) is entrusted with the duty of switching off all unwanted lights, fans and other electric appliances.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
BLOOD DONATION CAMP	22/08/2018	22/08/2018	135

AWARENESS CAMP FOR WATER CONSERVATION AND SAVE WATER	05/11/2018	05/11/2018	150
TRAFFIC AWARENESS CAMPAIGN	24/01/2019	24/01/2019	120

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. In order to sensitize students and faculty Members College observed a week long 'Swachata Pakhwara' with in college premises. 2. In every department a staff member (in rotation) is entrusted with the duty of switching off all unwanted lights, fans and other electric appliances. 3. Use of nondegradable products like polyethylene is banned. Most of the official work communication done digitally. Study for minimizing energy consumption and reduce environmental pollutant was initiated and devices were placed with low energy consumption in places like labs, class rooms, library, and office. A phased replacement of the same is underway. 4. Plantation was done in and around the surroundings of the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Faculty used ICT in teaching - learning process. 2. Presentation skill development practices through mandatory prepresentation session for specific event, be it National Seminar, Biotechnology Poster presentation, IT business Plan, academic paper writing

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mpsgroup.org.in/efc/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To provide online lecture plan the college has provide the lecture notes in digital form easily accessible on the college website.

Provide the weblink of the institution

<http://www.mpsgroup.org.in/estudyzone/>

8.Future Plans of Actions for Next Academic Year

? Participation of faculties in refresher/orientation courses. ? Internal examination/assessment shall be completely digitalised. ? Virtual class room activities shall be started. ? Encouraging faculty members to apply for research projects and to publish good quality research publications. ? Lecture series on thrust areas of management biotechnology. ? Extension activities for -solid waste management system water harvesting. ? Propose to organize International Seminar/Conference. ? Installing Solar Panels for powering college premises.